

KAS Governing Board Meeting Minutes from August 24, 2015

Convened at 3:05 PM

In attendance: David White, President; Eric Jerde, President-Elect; Darrin Smith, Vice President; Rodney King, Treasurer, Pamela Feldhoff, Secretary; Amanda Fuller, Executive Director; Mary Janssen, Richard Gelderman, KatieAnn Skogsberg (via conference call); Nancy Martin (via conference call 3:00 – 3:30);

Rodney King made a motion to approval the April 11, 2015 minutes, the motion was seconded by Katie Ann Skogsberg. Minutes were accepted.

Informational Item: We will be drawing up a new contract for the Executive Director, Amanda Fuller. The new contract will cover the time period of September 1, 2015 through December 31, 2016.

Report of the President – No Report

Report of the Vice President:

- 1) Will develop a liaison for each institution to enhance communication.
- 2) Discussed the STEM Science Bowl Planning Committee
- 3) At the KAS Strategic Planning Retreat it was decided the KAS Awards would be suspended, except for the Service to the Academy Award. During discussion about a nomination for the latter for 2015, it was suggested by Nancy Martin that we look at the list of awardee for the last ten years.

Report of the Treasurer: See attachments 1 – 5.

No Divisional Reports: Biological Science (Adams, Feldhoff), Physical Science (Chatham, Gelderman), Social and Behavioral Sciences (Butz, McDaniel).

At-Large Representatives Reports: KatieAnn Skogsberg – No Report; Mary Janssen – See attachment 6.

Executive Director Report: See attachments 7 and 8. It was also noted that PayPal will be available for on-site registration at the 2015 Annual Meeting.

2015 Annual KAS Meeting: There was general discussion about the meeting, i.e., keynote speaker, symposium topics/speakers, abstract submission and registration. Saturday there will be a Graduate Student Lunch and Introduction of the Science Policy & Outreach Group (SPOG) that has been organized at the University of Louisville. The UofL SPOG would like to see similar groups developed at other colleges and universities in Kentucky.

KAS Grants: Submissions will opened soon. George Antonius organizes the review process and the David White will work toward developing a list of reviewers.

Newsletter: The editor, Sarah Mardon, has stepped-down and we need to replace, as the monthly newsletter is a valuable communication tool. Mary Janssen has an article by Stephen Richter (EKU) on wetlands and frog conservation ready for the Newsletter.

Strategic Planning: Cindy Adelberg, professional strategic planner we engaged for our strategic planning retreat, called in for discussion. Cindy agreed with Mary Janssen that the analysis pages, i.e., the internal and external assessments of the Strategic Planning Report should not go to Membership. Governing Board comments are to be submitted by the October 31 deadline. The November Meeting will be an opportunity to communicate plan to the membership. Report should include Introductory Paragraph about KAS value and vision, the Mission Statement, and the Guidelines & Priorities. The presentation at the Annual Meeting will be an opportunity to solicit interest in working to tasks outlined under Guidelines & Priorities.

Old Business:

No update on KAS Monument placement.

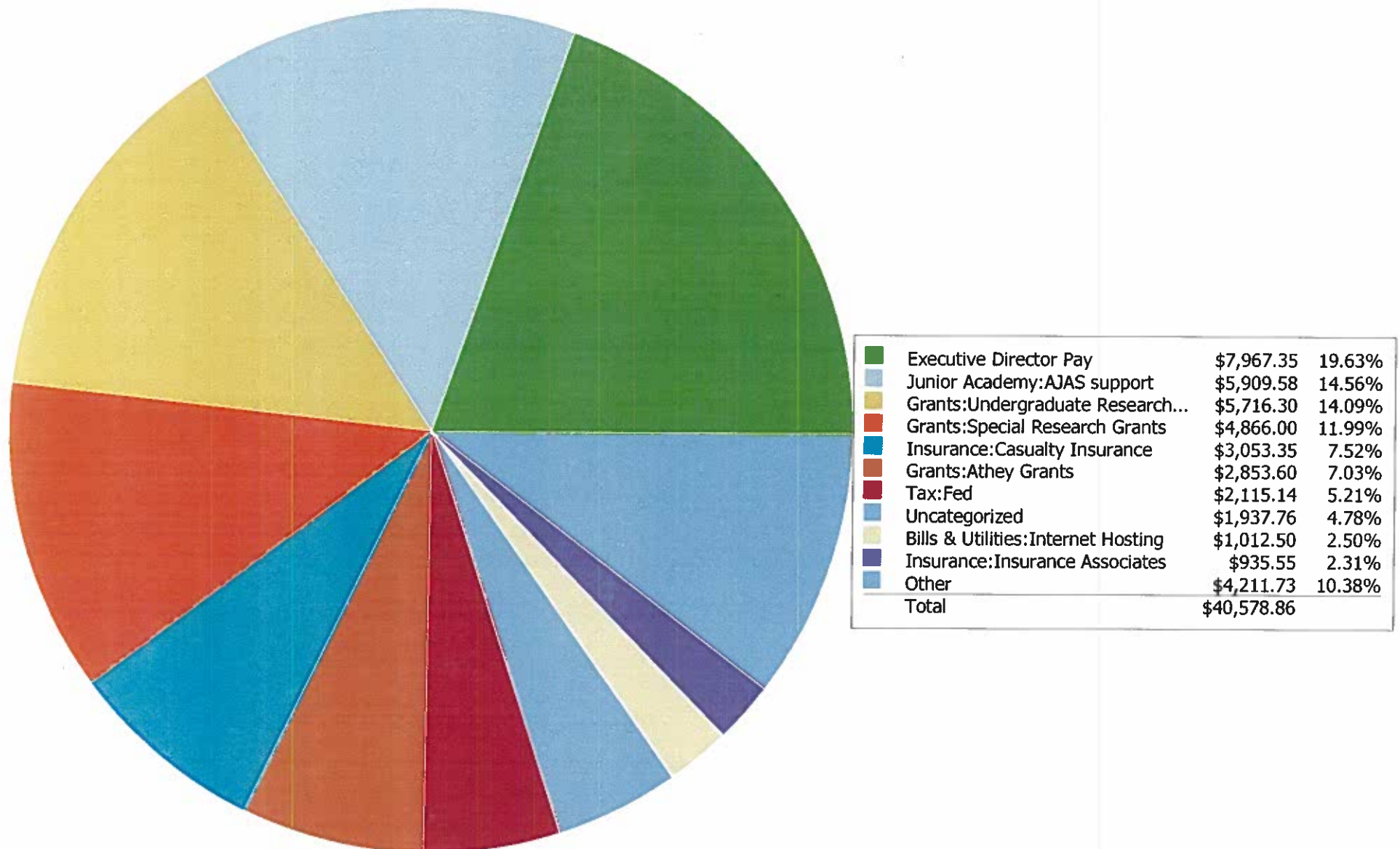
Historian – KAS Records 1960-→ stored at EKU; older archives at UK

Darrin Smith moved to adjourn, motion seconded by Pamela Feldhoff.
Meeting adjourned at 5:10 PM.

Respectfully submitted
Pamela W. Feldhoff, Ph.D.
KAS Secretary

Spending by Category - Year To Date

1/1/2015 through 6/30/2015



Budget for KAS 2015	\$ per Person	# People	Proposed	Actual
EXPENSES				
NKU Venue costs			\$566.00	
Planetarium?				
Video				
Cincinnati Museum Center				
Natural History Museum			\$ 1,200.00	
History Museum			\$ 1,200.00	
Actors			\$ 500.00	
Catering total			\$67,264.00	
Board Meeting Breakfast	\$8.25	12	\$99.00	Hot breakfast buffet
Friday Morning Brunch Break	\$6.75	300	\$2,025.00	Hearty Continental pastries, juice, and fruit platter Coffee
Friday Afternoon Break	\$8.00	500	\$4,000.00	Ball park classic and healthy (vegetable and fruit tray)
Friday Reception @ Museum	\$59.00	700	\$ 41,300.00	
Saturday Breakfast	\$6.75	500	\$3,375.00	Hearty Continental-pastries, juice, and fruit platter
Saturday Morning Break	\$3.75	500	\$1,875.00	Power Up yogurt and granola with whole fruit and granola bars Coffee
Saturday Past President's Lunch	\$16.50	10	\$165.00	Grilled salmon or roasted chicken
Saturday Box Lunches - fieldtrip	\$7.50	25	\$187.50	Turkey, ham, or roast beef
Saturday Box Lunches - volunteers	\$7.50	25	\$187.50	Turkey, ham, or roast beef
Saturday Afternoon Break	\$8.00	600	\$4,800.00	South of the border trio and mini fruit pizza bar Iced Tea, lemonade
Saturday Reception	\$18.50	500	\$9,250.00	Roast pork loin, beef tenderloin, and stuffed portobello mushrooms
Transportation Total			\$0.00	
Morning Shuttles				
Evening Shuttles				
Museum Shuttles				
Field Station Shuttle				
Standard Meeting Expenses Total			\$1,125.00	
Printing programs			\$1,000.00	Minuteman Press
Postcards/ bookmarks			\$100.00	Minuteman Press
Judging forms			\$25.00	Minuteman Press
Banner, Signage				
Plaques				
Folders, nametags etc.				
Speakers honoraria				
Hotel Holiday Inn Covington				
U haul rental				
Reimburse registration overpayments				
Science Bowl Trophy			\$100.00	Trophy Awards, Wilder, KY (Jordan)
Entertainment (Saturday)				Justin Bonar-Bridges (Classic Irish Musician)

Income/Expense by Category - Year To Date

1/1/2015 through 6/30/2015

6/30/2015

Category	1/1/2015- 1/31/2015	2/1/2015- 2/28/2015	3/1/2015- 3/31/2015	4/1/2015- 4/30/2015	5/1/2015- 5/31/2015	6/1/2015- 6/30/2015	OVERALL TOTAL
INCOME							
Uncategorized	87.24	0.00	0.00	0.00	0.00	0.00	87.24
Affiliate Dues	0.00	14,500.00	4,750.00	3,750.00	1,500.00	0.00	24,500.00
Athey Quarterly Distributions	5,174.01	0.00	0.00	3,679.03	0.00	0.00	8,853.04
Individual Memberships	70.00	210.00	35.00	35.00	0.00	0.00	350.00
Interest Inc	0.17	0.16	0.19	0.18	0.14	0.00	0.84
Junior Academy Revenue	0.00	0.00	0.00	95.00	5.00	0.00	100.00
KAS Journal Revenue	660.00	50.00	0.00	8,485.00	0.00	1,552.00	10,747.00
Other Inc	100.00	0.00	0.00	0.00	0.00	0.00	100.00
Test	0.00	-10.00	-5.00	0.00	0.00	0.00	-15.00
FROM BUSINESSSELECT CHKG XX7055	0.00	0.00	0.00	0.00	0.00	8,000.00	8,000.00
TOTAL INCOME	6,091.42	14,750.16	4,780.19	16,044.21	1,505.14	9,552.00	52,723.12
EXPENSES							
Uncategorized	0.00	0.00	0.00	0.00	0.00	2,025.00	2,025.00
Annual Meeting (Expense)	228.93	30.00	25.00	0.00	0.00	139.25	423.18
Bills & Utilities	1,068.52	48.78	297.37	271.11	318.23	49.43	2,053.44
Event	0.00	0.00	200.00	54.50	0.00	20.52	275.02
Events Registration	0.00	0.00	0.00	0.00	0.00	6.27	6.27
Executive Director Pay	0.00	1,593.47	1,593.47	1,593.47	1,593.47	1,593.47	7,967.35
Expenses Reimbursement ED	0.00	0.00	60.37	115.64	0.00	100.80	276.81
Fees & Charges	0.00	0.00	0.00	0.00	0.00	33.21	33.21
Grants	0.00	0.00	1,449.00	11,986.90	0.00	0.00	13,435.90
Insurance	0.00	0.00	0.00	312.14	3,988.90	0.00	4,301.04
Junior Academy	2,260.00	0.00	0.00	3,544.98	0.00	104.60	5,909.58
Misc.	10.00	0.00	0.00	0.00	0.00	0.00	10.00
Office Supplies	0.00	330.97	0.00	60.57	0.00	31.86	423.40
Tax	0.00	1,436.38	0.00	1,184.62	0.00	251.76	2,872.76
Travel	0.00	0.00	10.00	5.00	638.14	0.00	653.14
TO BUSINESS CLASSIC XX8008	0.00	0.00	0.00	0.00	0.00	8,000.00	8,000.00
TOTAL EXPENSES	3,567.45	3,439.60	3,635.21	19,128.93	6,538.74	12,356.17	48,666.10
OVERALL TOTAL	2,523.97	11,310.56	1,144.98	-3,084.72	-5,033.60	-2,804.17	4,057.02

Income/Expense Comparison by Category - Year To Date
1/1/2014 through 6/30/2015

6/30/2015

Page 1

Category	1/1/2014- 6/30/2014	1/1/2015- 6/30/2015	Amount Difference
INCOME			
Uncategorized	657.54	87.24	-570.30
Affiliate Dues	26,850.00	24,500.00	-2,350.00
Annual Meeting Revenue			
Exhibitors	450.00	0.00	-450.00
Sponsorships	1,100.00	0.00	-1,100.00
TOTAL Annual Meeting Revenue	1,550.00	0.00	-1,550.00
Athey Quarterly Distributions	6,648.52	8,853.04	2,204.52
Individual Memberships	70.00	350.00	280.00
Interest Inc	1.12	0.84	-0.28
Junior Academy Revenue			
Membership Dues	650.00	100.00	-550.00
TOTAL Junior Academy Revenue	650.00	100.00	-550.00
KAS Journal Revenue			
Dividend from BioOne	6,307.00	10,037.00	3,730.00
EBSCO Subscriptions	650.00	660.00	10.00
SWETS Subscriptions	57.00	0.00	-57.00
Wolper Subscriptions	0.00	50.00	50.00
TOTAL KAS Journal Revenue	7,014.00	10,747.00	3,733.00
Other Inc	0.00	100.00	100.00
Test	0.00	-15.00	-15.00
TOTAL INCOME	43,441.18	44,723.12	1,281.94
EXPENSES			
Uncategorized	0.00	2,025.00	-2,025.00
Annual Meeting (Expense)			
Honoraira	0.00	228.93	-228.93
Printing program	0.00	139.25	-139.25
Refund Registration	0.00	55.00	-55.00
TOTAL Annual Meeting (Expense)	0.00	423.18	-423.18
Bills & Utilities			
Credit Card Payment	1,067.40	737.83	329.57
Internet Hosting	0.00	1,012.50	-1,012.50
Mobile Phone	285.26	303.11	-17.85
TOTAL Bills & Utilities	1,352.66	2,053.44	-700.78
Educational Programs	-38.32	0.00	-38.32
Event	0.00	275.02	-275.02
Events Registration	0.00	6.27	-6.27

Attachment 48

Income/Expense Comparison by Category - Year To Date
1/1/2014 through 6/30/2015

6/30/2015

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Category	1/1/2014- 6/30/2014	1/1/2015- 6/30/2015	Amount Difference
Executive Director Pay	9,175.68	7,967.35	1,208.33
Expenses Reimbursement ED	488.20	276.81	211.39
Fees & Charges	0.00	33.21	-33.21
Bank Fee	15.00	0.00	15.00
TOTAL Fees & Charges	15.00	33.21	-18.21
Grants			
Athey Grants	3,919.34	2,853.60	1,065.74
Special Research Grants	4,999.00	4,866.00	133.00
Undergraduate Research Grants	4,500.00	5,716.30	-1,216.30
TOTAL Grants	13,418.34	13,435.90	-17.56
Insurance			
Casualty Insurance	2,778.03	3,053.35	-275.32
Houlihan (Fidelity Bond)	101.80	0.00	101.80
Insurance Associates	0.00	935.55	-935.55
Workers Compensation Coverage	322.03	312.14	9.89
TOTAL Insurance	3,201.86	4,301.04	-1,099.18
Junior Academy			
AJAS support	4,723.92	5,909.58	-1,185.66
TOTAL Junior Academy	4,723.92	5,909.58	-1,185.66
Misc.	15.00	10.00	5.00
Office Supplies			
Postage	0.00	117.33	-117.33
Printing	243.50	306.07	-62.57
TOTAL Office Supplies	243.50	423.40	-179.90
Tax			
Fed	1,970.93	2,115.14	-144.21
Louisville Metro Taxes	242.00	254.10	-12.10
State	452.93	503.52	-50.59
TOTAL Tax	2,665.86	2,872.76	-206.90
Travel			
Air	0.00	638.14	-638.14
Parking	0.00	15.00	-15.00
TOTAL Travel	0.00	653.14	-653.14
TOTAL EXPENSES	35,261.70	40,666.10	-5,404.40
OVERALL TOTAL	8,179.48	4,057.02	-4,122.46

KENTUCKY ACADEMY OF SCIENCE
TREASURER'S REPORT: July 11, 2015

I. Recent Activity (4/10/2015 through 6/30/2015)

Expenditures:

Exec. Director (April)	\$1,593.47
Exec. Director (May)	\$1,593.47
Exec. Director (June)	\$1,593.47
Credit Card (March/April)	\$221.40
Credit Card (February/March)	\$246.33
Insurance (KEMI)	\$104.60
Insurance (Casualty)	\$3,053.35
Insurance (ELPI & D&O renewal)	\$935.55
Taxes: Fed	\$1057.57
Taxes: State	\$251.76
Taxes: Local	\$127.05
NASA (Prater travel)	\$638.14
Ruth Beattie (Honorarium 2014, 2015)	\$2,000
Cynthia Adelberg (consultant fees)	\$2,025
Lumins Associates	\$350

TOTAL: \$15,791.16

II. Active Accounts (balances as of date shown in parentheses)

Savings Account, Chase	\$3,275.95 (6/30/15)
Treasurer's Checking Account, Chase	\$27,310.41 (6/30/15)
Executive Director's Checking Account, Chase	\$10,141.74 (6/30/15)
President's Account, Chase	\$1,830.10 (6/30/15)
Athey Trust	\$890,204 (12/31/2014)
Wells Fargo Securities	\$647,448.85 (5 /31/2015)

III. Projected Revenues for 2015

Raymond H. Athey Foundation Trust:	1/02/15	\$4,000
	4/02/15	\$4,000
(principal ~ \$889,000)	7/01/15	\$4,000
	10/01/15	\$4,000
	Sub-Total	\$16,000
Affiliates	appx.	\$26,000
Wells Fargo Securities (\$626,272 @ 3.5%)		\$21,920
Registrations and Banquet Tickets-Northern KY	appx.	\$22,000
Vendors/Sponsors (2014 Meeting, Lexington)	appx.	\$9,000
JKAS (page charges, BioOne, SWETS, EBSCO)	appx.	\$10,000
Chase Savings (\$5,000 @ 0.05%)	appx.	\$2
	TOTAL	\$ 104,922 (est.)

IV. Projected Expenditures in 2015

KAS Research Grant	\$5,000
Marcia Athey Grants (5% of 60K)	\$3,000
Botany Grants (5% of 15K)	\$750
Undergraduate Grants	\$4,500
Executive Director	
Half time, 12 months, w/ 8% (FICA, etc.)	\$24,255
Annual Meeting Expenses- Northern Kentucky	\$21,000
Speaker Travel, Awards and Student Meals	
Food and Beverage	
JKAS (Allen Press, expenses & honorarium)	\$16,000
Scientific Memberships (NAAS)	\$1,000
(includes KAS rep. Travel to NAAAS/AAAS)	
Business Expenses	

(Web, CPA, Exec. Dir. Expenses, Insurance)		\$17,000
Support to Regional Science Fairs		\$1,000
KJAS Expenses, Travel to AJAS, Dir. Honorarium		<u>\$7,500</u>
	TOTAL	\$101,005 (est.)

VII. Revenues for 2015

Raymond H. Athey Foundation Trust:	1/02/15	\$5,174
	4/02/15	\$3,679.03
(principal ~ \$889,000)		
	Sub-Total	\$8,853.03
Affiliates		\$26,000 (est.)
JKAS (page charges, BioOne, SWETS, EBSCO)		\$8,485.00
	TOTAL:	\$43,338.03

VIII. Income and Expenditures (Jan-June, 2015) See summary reports

1. Spending year to date by category (graph)
2. KAS Income/Expense report, year to date (data table)
3. KAS Income/Expense report, year to date comparison with 2014 (data table)

Please note that these reports are based on information in the KAS accounts as of 6/30/2015. Checks that have not cleared are not reflected in these summaries.

Report of Member-at-Large Mary Janssen to Governing Board of the Kentucky Academy of Science, July-August 2015

1. I will submit an article to the KAS newsletter for the August issue on the research of Stephen Richter of ECU on frog conservation. Stephen Richter is editing the final draft now.

2. Following the special poster session of the Kentucky Organization of Field Stations at the 2014 KAS annual meeting, I have asked researchers at several field stations to send material about their work at these field stations. These include:

The St. Anne Woods and Wetlands Research and Education Center, with contact Richard Durtsche and Richard Boyce (NKU). They have sent some information about research being set up to investigate colonization by amphibians of newly-formed pools, and non-native lizards.

Lilly Cornett Woods Appalachian Ecological Research Station, contact Stephen Richter (EKU). He will send some descriptive information about the field station, and some research highlights.

Horner Bird and Wildlife Sanctuary, contact Stephen Yanoviak (UofL). His student has sent some material from his ongoing dissertation work on forest ecology and canopy cover.

David White will send material on research at Hancock Biological field station. I will also ask Kirk Pomper for information from Kentucky State University.

The series will describe the work of the field stations in general, and present findings from research carried out and continuing.

2. Membership Committee: A proposal to the Executive Committee

This is a proposal for an offering during the annual meeting of KAS: A "Café"-style talk by a member of KAS at one hour, announced in the program, during the time of the poster session. Set up, ideally, several small tables where a few people could sit around a presenter. (Because of noise and possible technological needs of the speaker, a small room close to the posters might be better.) Only one presenter asked each year, and a presenter could talk about any topic. Expect few to attend. One hour could be enough for talk and questions.

Submitted by

Mary Janssen, Ph.D.
Member-at-large, Governing board, KAS

ED report for Summer board mtg

Submitted by Amanda Fuller August 17, 2015

EPSCoR grant – Submitted July 1, should be hearing back any day now.

Membership

I have cleaned up the email list over the summer & deleted bad addresses. Membership stands at 2948. Individual membership renewals went out in July

Free “Teacher” memberships are feasible –or KSTA is discussing if they would like a joint membership
2015 Affiliates are 100% renewed

Annual Meeting

112 Annual Meeting sponsorship packets went out and I am following up with phone calls. Please help us secure Sponsors, Exhibitors, Advertisers. I am plugging Saturday as a “career fair” opportunity for employers

Registration & Abstracts web pages – will be up by the time you read this

Details are available at: <http://kyacademyofscience.net/programs/annual-meeting/>

2016 meeting will be at U of L!

Related events:

Youth Science Summit Nov 14 – we are coordinating with the KY Science Center and CINSAM at NKU
Ohio Valley Society of Toxicology Nov 13 overlapping / coordinating registration & posters

Partnerships:

- **ASRC-Michelin** – I participated in a meeting with ASRC staff and U of L Chemistry department to help establish a “co-op” type of practicum for undergraduate students. Students completing research projects for ASRC as part of this term will likely be required to present at the KAS meeting. KAS may be able to play a similar role for other science-oriented companies in Kentucky who may be having trouble recruiting talented young scientists into private-sector work.
- On a similar note, **Peptides International** in Louisville is interested in hosting an Open House (tour & Q&A session?) for students sometime this fall.
- **KY Science Center** partnership: Andrew got a good number of KAS volunteers for July 25 Youth Science Summit.
- August – Healthworks event in Louisville was low-key
- Looking for 5? Sites around the state for Youth Science Summits modeled on program at NKU Nov 14. Could your institution host one? You’ll have a chance to observe / participate ? on Sat 11/14
- **KSTA** – We have submitted a workshop proposal for the KSTA Annual meeting Nov 5-7. THANK YOU to Kerrie McDaniel and Gabe Draper who are helping put it together! I hope this will be an annual event and a way to let science teachers know about ways KAS can help them

Database upgrades – finished

Junior Academy upgrades – need to happen

Journal was supposed to get submitted to Allen Press on July 10 (did not?)

KAS Research Grants – all 2014 grant reports are received.

AAAS “Innovation Imperative” letter – KAS signed on with 250 other orgs and I sent press releases to Lexington & Louisville papers in early July.

Communications --- see Draft Communications Plan

- **Newsletter** — Sarah Mardon has resigned as newsletter editor. In light of recent conversations about wanting shorter more frequent communications to membership, shall we revise our call for a Newsletter Editor? What would be most helpful if we are seeking a volunteer to help with communications? David has proposed an Annual Report compiling financial info, Reports from the Annual mtg and other programs; officers, awards, etc. If we adopted that model, and if a volunteer could do it, what would complement that?
- Do we want a new Editor to prepare a newsletter 3-4 times / year? Is there something else a Communications volunteer could do that would be more useful? Could we adjust the Newsletter model to reach people more often with smaller news bites? Monthly news?
- **Speakers Bureau** – Under construction. see separate sheet
- **Ask Our Scientists** - Live at <http://kyacademyofscience.net/ask-our-scientists/>

Can you help? We still need more Organismal Bio, Health Sci, Microbiology, Physics, Ecology/Env, etc.

Delays on Science Center end have affected the website development. We have content, and Questions will go to scientists@kyscience.org. Participating members are: Jacob Adler (Biology); Darlene Applegate (Archaeology); Trent Garrison (Geology); Richard Gelderman (Astronomy); Bruce Kessler (Mathematics); Mara Merlino (Psychology); Celeste Morris (Chemistry); and Gerry Williger (Astronomy).

(Ultimately, it would be great if the page could be a bit more visually appealing & live at the Science Center website- however that is not happening in the foreseeable future)

- I am adding Junior Academy list to email list for KAS News – and I hope this will be a source of additional members & volunteers.
- Free Conference Calling service – 302-202-1102. Code is 168942. To setup & host a call use 1298.

Email list

- The one we use now is limited to 1000 addresses for spam protection, but our list is 3000 so it is getting clumsy to use and seems to not be 100% reliable.
- Constant Contact is about \$700/ year if we pre-pay. . This seems like a high price but it would probably make it easier to send more frequent communications to membership.

Attachment 7C

- Listserv – We might achieve shorter & more frequent (and interactive) communications via a Listserv. Most of your educational institutions host listervs and someone with credentials from that institution can probably set up a new one. I would like to investigate setting one up for KAS if someone is willing to help at a host institution. Members can opt out of this and will still get less frequent “official” communications from me a few times per year.

- AAAS is introducing Trellis a new online platform for scientific communication and collaboration. This could serve as our general email list and include many other functions to help with board communications, document sharing, etc. which seems easy *within* institutions and not always easy *across* institutions. I have set up an account and have been playing with it. This system is meant for consolidating internal communications primarily and includes
 - communications to groups of different sizes (KAS committees, board, etc)
 - Document library
 - Photo gallery
 - Discussion areas (for organizing events? Etc)
 - Calendar
 - Newsfeed
 - Option to create new Groups that can be Public or private, Open or Closed
 - In future: capacity to do conference calls or webinars
 - Free right now (in future user fees may be introduced, with discounts for AAAS members or other scientific society members?)

Do you think you would use this or would it be helpful to KAS leadership? I can invite any of you to log in and use it if you would like to see some of the features.

KAS Speakers Bureau –Notes & Questions, August 2015

For users

How will interested folks FIND a speaker? There should be a Directory on our website moderated & maintained by KAS

Who will we market this to?

News media

Radio

Science center events

Schools / teachers

Civic / nonprofit organizations: Many with regular meetings

Public Agencies

Legislature / Government decisionmakers

Trade Associations / Industry groups

For speakers

How do people sign up & give us information?

Via Survey Monkey and export the spreadsheet?

Via a Google form?

What information do we want?(We can use St L Academy speakers bureau form as starting point)

Upload Resume or CV?

Can AAAS' new communications platform Trellis Accommodate this?

Terms of service

Speakers agree to share their contact info on our website? Or other protected mechanism to make contact? Ask Kathie about web security.

KAS cannot be responsible for content

Speakers agree to speak as volunteers only

We appreciate it if speaker would mention KAS

In 2014:

70 members told us in the membership survey they would be willing to speak to the Media AND / OR give a lecture so my first invitations for the Speaker Bureau will be to them

(this is out of 112 responses – so we could potentially have a few hundred of our members who would be interested)